

How To Apply

a step-by-step guide

Pre-Check Eligibility *(optional but encouraged)*

You can check your eligibility on our website, or you can jump straight to Step 1 and sign up—because we go over eligibility information during the info session.

1

Step 1: Attend an Info Session

Attend an info session to learn about the program, what we offer, and how it can help you reach your career goals. Sign up at capitalidea.org/info-sessions

2

Step 2: Complete Your Application

Submit your application and supporting documents using the secure link provided at your info session. You'll also take a non-graded assessment that will offer guidance at your next appointment.

3

Step 3: Meet with a Career Guidance Specialist

During your appointment (usually virtual), a Career Guidance Specialist will review your eligibility and help you create an individualized plan to meet your education and career goals.

4

Step 4: Commitment Interview & Acceptance

In this short interview, both you and a senior staff member will commit to your educational journey and career success.

5

Step 5: Start Free College with Ongoing Support

Once accepted, you'll begin your degree program with our continued support, guidance, and job placement assistance.



TIME NEEDED

2-4 Weeks

We're with you from start to hired!
www.capitalidea.org